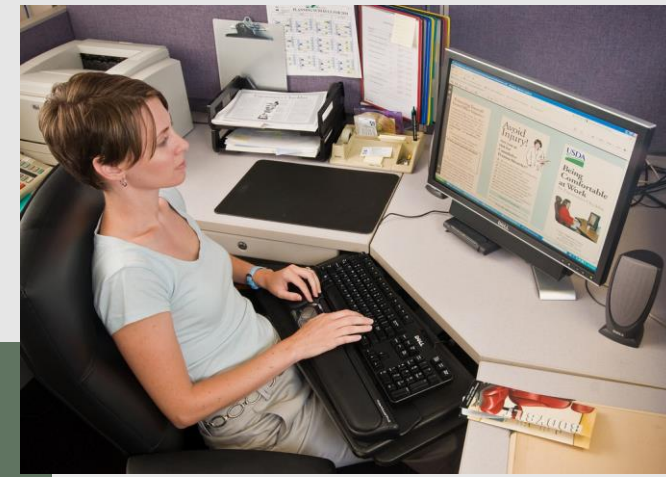


COURSE DESCRIPTION:

This program is designed for training of employees to help them to remain gainfully employed due to the enhanced job related skills. This program is designed as a part of structured, on-site training. Coaching will be conducted at the facilities of the participating employers, at each trainee's specific work-site. Trainees will perform structured tasks/assignments under the direction of qualified instructors. Trainees at the long-term healthcare facilities will learn didactic and clinical medical skills as applicable at each participating facility. Job Site Skills program does not lead to positions in a profession, occupation, trade, or career field requiring licensure in this state.

JOB SITE SKILLS



ABOUT

Established In 1991, Oxman College has over Thirty Years of Experience Providing High-quality Education, Training and Employment Services to Individuals and Corporations in California.



OXMAN COLLEGE
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Course Outline:

- Didactic medical skills for healthcare facilities
- Clinical medical skills for healthcare facilities
- Increasing quality of care in healthcare facilities
- Restorative Nursing Care
- Crisis Prevention and Intervention
- Documentation and reporting in a workplace
- Working in a team
- Roles of individuals in a team
- Learn safety terms
- Understand the problem-solving process
- Dealing with customers
- Effective Communication
- Improving customer satisfaction
- Use business math skills in the workplace
- Use computer skills in the workplace

MISSION STATEMENT

The mission of Oxman College is to elevate the individual and collective skill levels of the trainees whom it serves in order for them to secure gainful, permanent, and long-term employment. It is committed to the pursuit of quality and excellence in human resource development by fostering relationships and consistently providing a level of service exceeding the expectations of our clients. Oxman College stresses the importance of not only going through the structured and systematic training but also of implementing what is learned.